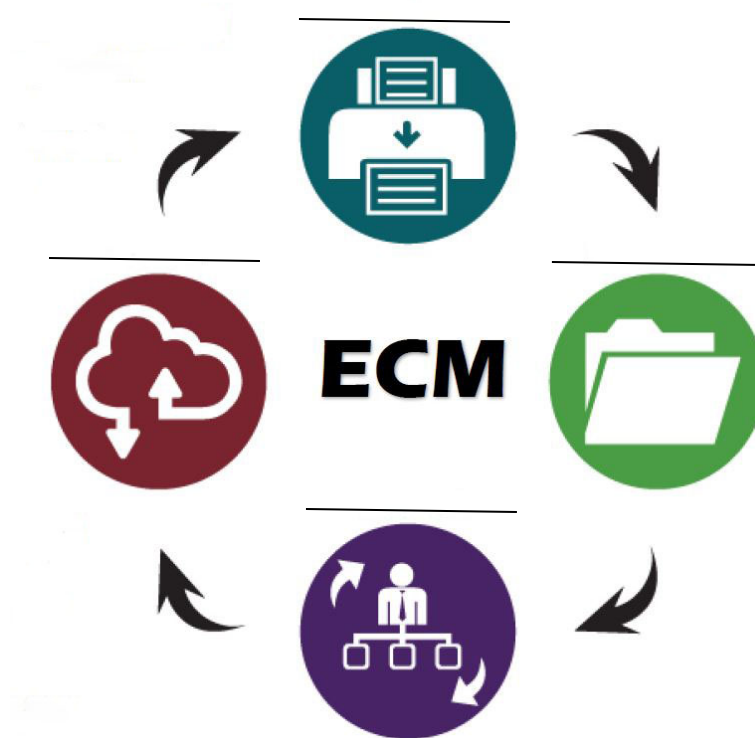# ECM Basics Quiz

How much did you learn? Answer the following questions by filling in the blanks or choosing the correct answer. Turn to page 3 for the correct answers.

1. **ECM** stands for _____ Content Management.

2. IDC analysts **expect data to grow** from _____ ZB in 2018 to more than _____ ZB by 2025.

3. Fill in the missing information on the **Four Steps** diagram below.

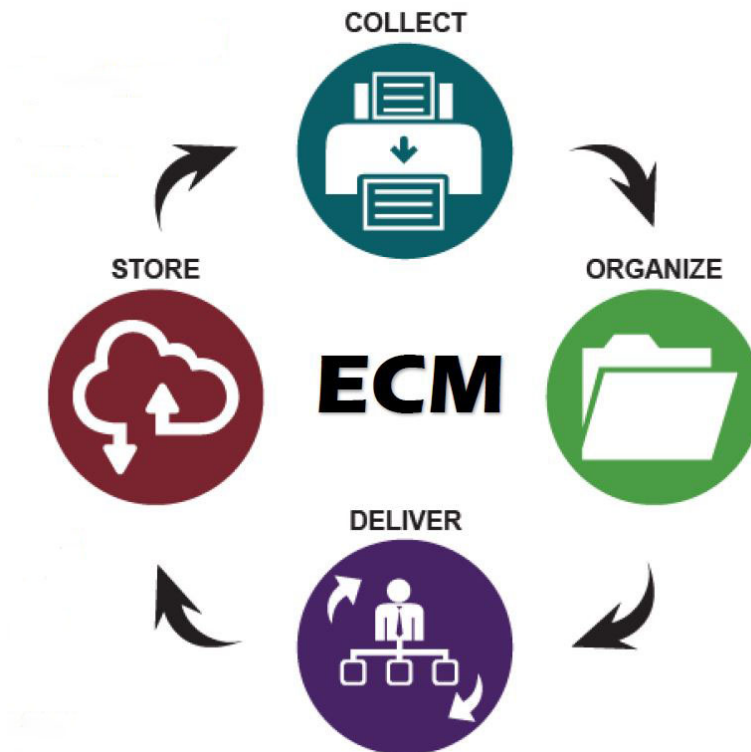4. ECM can manage all of the following **types of information** except:

☐ Email messages   ☐ Paper documents

☐ Microsoft Office documents   ☐ Videos

☐ Images   ☐ ECM manages none of the above

☐ CAD drawings   ☐ ECM manages all of the above

5. ECM can benefit which of the following **industries**? (mark all that apply)

☐ Accounts Payable   ☐ Human Resources

☐ Education   ☐ Manufacturing

☐ Financial Services   ☐ None of the above

☐ Healthcare   ☐ All of the above

Answers

1. **ECM** stands for <u>Enterprise</u> Content Management.

2. IDC analysts **expect data to grow** from <u>33 </u>ZB in 2018 to more than <u>175</u> ZB by 2025.

3. Fill in the missing information on the **Four Steps** diagram below.

4. ECM can manage all of the following **types of information** except:

   ☐ Email messages
   ☐ Microsoft Office documents
   ☐ Images
   ☐ CAD drawings

   ☐ Paper documents
   ☐ Videos
   ☐ ECM manages none of the above
   √ ECM manages all of the above

5. ECM can benefit which of the following **industries**? (mark all that apply)

   √ Accounts Payable
   √ Education
   √ Financial Services
   √ Healthcare

   √ Human Resources
   √ Manufacturing
   ☐ None of the above
   √ All of the above