# Get More Value from SharePoint®



## More is Possible with Digitech Systems

As the King of Capture for Microsoft® SharePoint, Digitech Systems is helping companies get more value out of their technology investments. Include more information in your collaborative processes with Enterprise Content Management (ECM) from Digitech Systems.

#### Do More with Your SharePoint Software

SharePoint is a general purpose platform that connects people with information, but it doesn't natively include sophisticated ECM functionality or simple ways to import paper documents into the system. That's where Digitech Systems' FREE tools and ECM technologies can help. Expand your SharePoint experience by simplifying document capture, promoting SharePoint adoption and increasing efficiency, control and money savings.

- Enhance collaboration by managing your paper documents in SharePoint
- Increase adoption by making it simple to send electronic files to SharePoint
- Get more sophisticated document management with comprehensive ECM

66 Digitech Systems provides valuable information management capabilities that are currently missing from today's SharePoint solution. Their PaperVision Capture solution integrates directly with the SharePoint content model. No other major manufacturer in the market today offers such a tightly knit production-capable, distributed information capture solution for SharePoint.

-Raimund Wasner, Managing Director and ECM industry analyst at Kollabria



# Manage Paper Documents in SharePoint with PaperVision® Capture

Paper usage is rising by about 20% every year. If you're not using SharePoint to handle paper documents, you're missing the chance to manage more information collaboratively. Feed all your information into SharePoint. PaperVision Capture makes it fast and affordable to integrate paper documents into your SharePoint system.

- Convert paper documents to a digital format for storage in SharePoint
- Quickly upload all your information—PaperVision Capture comes with a FREE SharePoint export
- Make information easy to retrieve by sending index field information, metadata or keyword search terms to SharePoint
- Organize everything—PaperVision Capture stores your documents in the correct SharePoint library

## Send Electronic Files to SharePoint using FREE PaperVision® SharePoint Tools

Many companies are struggling to get their employees to upload electronic files into SharePoint. Digitech Systems can help you increase adoption and include more critical information in your collaborative process. PaperVision SharePoint Tools are FREE, and they integrate SharePoint into employee's daily work environments, making it easy to capture files stored locally on computers scattered across the office. Download the tool now at www.digitechsystems.com/free-sharepoint-tools. No purchase necessary!

- Quickly send documents from Windows® Explorer to SharePoint

  –just right-click on the file and choose
  Send to SharePoint
- Easily print documents to SharePoint from any Windows application
- Accelerate document capture by adding multiple files at one time and by sending index field values and metadata to SharePoint
- Put new documents in the correct place by linking to content types in your SharePoint library

<sup>66</sup>Anyone struggling to copy files over to SharePoint can now do so, and the process is simple enough that any user can be tasked with a batch job. ... So, if anyone needs a handy tool to get some odd files into SharePoint, here's a free solution that does the job with minimal fuss.<sup>99</sup>

- CMS Wire in a March 2011 article "Digitech Offers Free SharePoint Document Upload Tool"



## Get More Document Management with ImageSilo® and PaperVision® Enterprise

#### **Key Features**

- Convert paper documents into electronic files and export them to SharePoint
- Make it simple to send electronic files to SharePoint from any Windows application
- Easily integrate ECM into your SharePoint system for professional-level document management

As your collaboration and information management needs grow, it's easy to expand SharePoint with more security and workflow functionality from Digitech Systems. By implementing PaperVision Enterprise or ImageSilo and integrating it with SharePoint, you can access more sophisticated ECM technology directly within your SharePoint portal.

- Put more security and tracking features behind SharePoint by storing documents in the ECM system
- Simplify the user experience with FREE out-of-the-box integration employees can work in SharePoint and easily locate and retrieve information stored in PaperVision Enterprise and ImageSilo
- Easily transfer documents between your ECM and SharePoint systems and delete local copies if needed
- Increase processing efficiency with PaperVision® Enterprise WorkFlow live progress reports and alerts showing stalled documents